



Mayfield Recreational Association

Conygree Lane

Mayfield

DE6 2HW

Charity number: 700004



# Safeguarding Policy

The purpose of this Safeguarding policy is to

1. Protect children, young people and vulnerable adults who receive services or attend activities at the Mayfield Recreational Association (MRA).
2. Provide the Committee, event and activity organisers, staff and volunteers with the overarching principles that guide our approach to Safeguarding and child protection.

Vulnerable adults could include adults with learning difficulties, a disability and frail elderly people.

The MRA aims to provide a safe and secure venue for a range of services, activities and events. The Board of Committee recognises the importance of ensuring the safeguarding and welfare of all users of the facilities. The Committee will endeavour to keep the premises safe for use by children and vulnerable adults.

This policy is made available to all adults who use the MRA for any activities, including those who run events or activities on behalf of the Committee.

Any safeguarding concern should be reported to a member of the Committee and will be treated as follows:

- Recorded by them as soon as practicable.
- Leading questions will not be asked but a clear factual written record made of what has been disclosed along with the time and date.
- Concerns will be shared with the relevant agencies

## **Hiring the Facilities**

Groups and individuals hiring the facilities are responsible for their own safeguarding arrangements.

Organisers of activities attended by vulnerable persons must have appropriate measures in place to ensure sufficient protection is afforded to those persons. Organisers of such activities must disclose those measures to the MRA upon request. Use of the MRA may be refused where adequate protection for such vulnerable groups cannot be demonstrated to the MRA's reasonable satisfaction.

## **MRA Events run by the Committee**

### **Safeguarding Children**

All children must be accompanied by a parent or carer who will supervise the child and be responsible for their care.

### **Safeguarding Vulnerable Adults**

The committee will endeavour to keep the premises safe for use by vulnerable adults.

If any user has concerns about the behaviour or actions of anyone associated with the MRA they should immediately inform the Chairman or another member of the Committee. Concerns will be taken seriously and dealt with speedily.

## **Safeguarding Volunteers**

All key holders must inform the Booking Secretary when they are entering the pavilion to work to ensure it is recorded for fire, health and safety and safeguarding reasons. Single people working alone in the pavilion



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must be recorded for safeguarding purposes and where at all possible a phone number left with the Booking Secretary

### **Safeguarding Helplines and Contacts**

Child Protection: NSPCC – [www.nspcc.org.uk](http://www.nspcc.org.uk) or 0116 234 7223

NSPCC Child Protection Helpline – 0808 800 5000

Vulnerable Adults Protection: Action on Elder Abuse – helpline 0808 808 814

Safeguarding Adults

<https://www.hft.org.uk/resources-and-guidance/disability-rights-and-legal/safeguarding/>

Staffordshire County Council

<https://www.staffordshire.gov.uk/Care-for-all-ages/reportabuse.aspx>

PCSO (Police Community Support Officer) Sean Elliot - 0300 123 2345